**The Annual Quality Assurance Report (AQAR) of the IQAC**

 **Part-A**

 AQAR for the year -2016-17

**1.Details of the Institution**

1.1 Name of the Institiution Akal college of education for women Fatehgarah Chhanna Sangrur

1.2 Address line 1 Akal college of education for women

 Address line 2 Fatehgarah Chhanna

 City/Town Sangrur

 State Punjab

 Pin Code 148034

Institution e-mail address akal.college@yahoo.com

Contact no. 96466-07862,098157-76592

Name of the Head of the Institution: Dr.Suman Bala

Tel.No. with STD Code: 01672-246145, 246056

Mobile: 96466-07862

Name of the IQAC Co-ordinator: Hardeep Singh

Mobile: 98723-45278

IQAC e-mail address: Navpartik80@gmail.com

**1.3 NAAC Track ID PBC0TE 16665**

1.5 Website address [www.acewfc.com](http://www.acewfc.com)

Web-link of the AQAR <http://www.acewfc.com/pdf/AQAR.docx>

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S.No.** | **Cycle** | **Grade** | **CGPA** | **Year of Accreditation** | **Validity Period** |
| 1 | 1st cycle | B | 2.82 | 2015 | 5 Yrs. |
| 2 | 2nd cycle |  |  |  |  |
| 3 | 3rd cycle |  |  |  |  |
| 4 | 4th cycle |  |  |  |  |

1.7 Date of Establishment of IQAC: 07-01-2011

1.8 Details of the previous year’s AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC.

i. AQAR………..06-10-2016

1.9 Institutional Status

University \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Private

Affiliated College\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Yes

Constituent College\_\_\_\_\_\_\_\_\_\_\_\_\_NO

Autonomous college of UGC\_\_\_\_\_\_\_\_\_\_NO

Regulatory Agency approved Institution\_\_\_\_\_\_Yes

Type of Institution\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Women,Rural

Financial Status \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Totally Self-Financing

1.10 Type of Faculty/Programme\_\_\_\_\_\_\_\_\_\_\_\_\_TEI(Edu)

1.11 Name of the Affiliating University\_\_\_\_Punjabi university, Patiala

1.12 Special status conferred by Central/State Government-UGC/CSIR/DST/DBT/ICMR etc.

**2.IQAC Composition and Activities**

2.1 No. of Teachers\_\_\_\_\_\_\_\_3

2.2 No. of Administrative/Technical Staff\_\_\_\_1 Principal

2.3 No. of Students\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2.4 No. of Management representatives\_\_\_\_2

2.5 No. of Alumni\_\_\_\_\_\_\_2

2.6 No. of any other stakeholder and community representatives\_\_\_\_\_\_\_\_\_2

2.7 No. of Employers/ Industrialists\_\_\_\_\_\_\_\_\_1

2.8 No. of other External Experts\_\_\_\_\_\_\_\_\_\_\_\_\_2

2.9 Total No. of members\_\_\_\_\_\_\_\_\_\_\_\_12

2.10 No. of IQAC meetings held\_\_\_\_\_\_\_\_\_\_\_\_\_3

2.11 No. of meeting with various stakeholders: Faculty\_\_\_\_\_\_\_ 22

 Non-Teaching Staff Students\_\_2

 Alumni\_\_\_1 Others\_\_\_\_1

2.12 Has IQAC received any funding feom UGC during the year? \_\_\_No

2.13 Seminars and Conferences

 (i) No of Seminars/Conferences/Workshops/ Symposia organized by the IQAC

 Institution Level\_\_\_\_\_9

 (ii) Themes

* Extension lecture on Herbal Treatment.
* One Institutional level Workshop on Qualitative Apptitude.
* One Institutional level Seminar, “Carrier Guidance” by D.B.C.
* Extension lecture, “Qualities of Good Teacher”.
* Extension lecture in collaboration by INDO U.S. CTE “Effective Teacher and Absence Management”.
* Seminar on “Status of Women in India” by Asst. Prof.Amandeep Singh.
* Indian Constitution ,features & fundamental Rights by Asst. Prof. Hardeep Singh.
* “Plans Started by P.M. Mr.Narinder Modi” by Asst. Prof. Sonit Kaur.
* “Structure of Indian Parliamentary System” by Asst. Prof. Gurpreet Kaur.
* ‘’Interview Anxity” by Ms.Geetu Sood .
* ‘’Afects of Social Media on Youth ‘’ by Prof. Suman Sharma .
* ‘’National Sports Award ‘’ by Prof. Amandeep Singh .
* ‘’Anti-ragging’’ by Prof. Dr. Suman Mittal(Principal).

2.14 SIGNIFICANT ACTIVITIES AND CONTRIBUTION made by IQAC

* YLTP Camp was organized for health awareness.
* English speaking classes were arranged by expert Dr. Dhrampal vij
* Arranging educational trips ,excurisions. Etc
* Organised Lecture series by faculty of members.
* Celebration of National and international days.
* Free books and free uniform to the needy student .
* Organization of Inter college Punjabi Spelling Bee contest sponsored by INDO-US CTE.
* AS the Process of M.A Education and M.Ed courses in the college is already going on.
* Purchase of 30 more computer systems .
* Purchase of 30 more computer Tables.
* Purchase of more 450 books for library.
* Seprate cabins were allotted to all faculty members.

2.15 Plan of Action by IQAC/Outcome

 The Plan of action chalked out by the IQAC in the beginning of the year toward quality enhancement and the outcome achieved by the end of the year

|  |  |
| --- | --- |
|  PLAN OF ACTION  | ACHIEVEMENTS  |
| 1. To purchase new text books.
2. To organize more extension lectures.
3. To introduce new courses in the college.
4. Organisation of Seminars, workshops and inter college events.
5. Redesigning of college Prospectus.
6. Free Admission to S.C candidates.
7. To persuing of M.A Education and M.Ed.
8. To conduct any like Workshop /Inter-college competition in collaboration with CTE.
9. To add more books to the library.
10. To purchase more furniture.
11. To Purchase more computer systems.
12. Allotement of separate faculty rooms.
13. Provide more class rooms for M.A .
14. Continuous evaluation of students.
15. To conduct moral education exams.
16. Arranging educational Trips, Excursions.
 | * Series of extension lectures were organied.
* M.A. Education is going to start.
* Youth Leadership Training Programme (YLTP) 8days. Workshop had been conduected by the college on dated 24-01-2017 to 31-01-2017.
* Under SWASH-BHARAT Abhiyan included Awaress-March and Cleaniness of Railway Station Bahadur Pur and Civil Hospital alomgwith parks.
* As per ASHIRWAD Scheme Launched by the Punjab Govt. free admissions to SC candidates were done.
* Inter-college Punjabi spelling Bee sponsored by INDO-U.S. CTE had been organized on 08-04-2017.
* More textbooks and reference books for M.a. Education were added.
* 28 more, New computer systems for ICT-Laboratory were added.
* 30 more computer tables were purchased .
* 3 M.A Education rooms were constructed.
* College prospectus weas redesigned according to new NCTE norms 2year B.Ed programme.
* Weekly tests were conducted on regular basis and record was maintained by respective teachers.
* Moral Education exam was organized on 08-11-16.
* Educational trip organized on dated 27-03-2017.
 |

 PART –B

1. CURRICULAR ASPECTS
	1. Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the programme | Number of existing Programmes | Number of programmes added during the year  | Number of self-financing programmes  | Number of value added/career Orinated programmes |
| Ph.D |  |  |  |  |
| PG |  |  |  |  |
| UG |  1  |  |  1 |  |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate |  |  |  |  |
| Others  |  |  |  |  |

TOTAL 1 1

* 1. (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open options

 (ii) Pattern of programmes:

|  |  |
| --- | --- |
|  Pattern | Number of Programmes  |
|  Semsester |  1 |
|  Trimester  |  |
|  Annual  |  |

 Feedback from stakeholders: Alumni- yes, Parents-yes , Employers-yes ,Student-yes,

 Mode of feedback: Manual- yes

1.4 Whether there is any revision /update of regulation or syllabi, if yes mention their salient aspects.

|  |
| --- |
| Syllabus was revised by the University; being affiliated college the institution has no authority to revise or update to the syllabi. |

1.5 Any new Department/Centre introduced during the year.If yes, give details.

|  |
| --- |
| M.A Education |

Criterion –ll

2.1 Total No. of permanent faculty

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total  | Asst. Professors | Associate Professors | Professors | Others  |
| 4 | 3 | 1 | \_ | 1 |

|  |
| --- |
| 1 Principal |

2.2 No.of permanent faculty with Ph.D

2.3 No. of Faculty Positions Recruited(r)and Vacant(V) during the year

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Asst. Professors  | Associate Professors | Professors | Others  | Total |
| R | V | R | V | R | V | R | V | R | V |
| 3 | 3 | 1 | \_ | \_ | \_ | 1Principal | \_ | 5 | 3 |

|  |
| --- |
| \_ |

|  |
| --- |
| 1 |

|  |
| --- |
| 2 |

2.4 No. of Guest and Visiting faculty and Tempory faculty

2.5 Faculty participation I in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty  | International level  | National level  | State level |
| Attended |  3 |  4 |  |
| Presented papers  |  1 |  3 |  |
| Resource Persons |  |  |  |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

* Educational trips / excursions were arranged to provide direct exposure to techniques adopted in the divers fields.
* Maximum use of OHP and DLP(digital light process) by teachers .
* Use of Seminars , Discussion methods and Projects by students.

|  |
| --- |
| 200 |

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution

|  |
| --- |
| * Weekly class test
* ll Pre uni. exams
 |

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop. \_\_\_NO\_\_\_\_

2.10 Average percentage of attendance of students \_\_\_82%

2.11 Course/Programme wise distribution of pass percentage:

|  |  |  |
| --- | --- | --- |
| Title of the Programme  | Total no. of students appeared  |  Division |
| Distinction% | l% | ll% | lll% | Pass% |
| B.Ed(2015-2017) |  44 |  44.4% |  100% |  |  |  100% |
| B.Ed(2016-2018) |  30 | Result Awaited |  |  |  |  |
|  |  |  |  |  |  |  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching and Learning process:

Seminars/Lectures/Workshops/Orientation are arranged by IQAC. The conclusion made by such activities are studied and are further used to improve teaching and learning.

The requirements of the teaching learning such as the learning material or any teaching aid are looked upon and arranged on priority basis.

2.13 Intiatives undertaken towards faculty development

|  |  |
| --- | --- |
| Faculty/Staff Development programmes | Number of faculty bebefitted |
| Refresher courses | - |
| UGC- Faculty Improvement Programme | - |
| HRD Programmes | - |
| Orientataion programmes  | 3(Dr.Suman Mittal,Ms. Anupam and Mr.Hardeep singh ) |
| Faculty exchange programme | - |
| Staff training conducted by the university  | 1(Nodel officer Mr. Hardeep singh) |
| Staff training conducted by other institutions | - |
| Summer/Winter schools, Workshops, etc. | 3(workshop on autism,Dr. Suman Mittal ,Ms.Anupam ,Mr. Amandeep) |
| others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category (2016-2017) | Number of permanent employees | Number of Vacant positions  | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative staff | - | - | - | 1 |
| Technical Staff | - | - | - | 1 |
| Technical Staff |  |  |  |  |

**Criterion- lll**

**3. Research , Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

|  |
| --- |
| Action Research project was done by each student of lll semester. |

3.2 Details regarding major projects N.A

3.3 Details regarding minor projects N.A

3.3 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International  | National  | Others  |
| Peer Review journals  |  |  |  |
| Non-peer Review journals  |  |  |  |
| e-Journals  |  |  |  |
| Conference proceedings  |  |  |  |

3.5 Details on Impact factor of punlications: N.A

3.6 Research funds sanctioned and received from various funding agencies , industry and other organizations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the project  | Duration year  | Name of the funding Agency  | Total grant sanctioned  | Recevied |
| Major projects  |  |  |  |  |
| Minor Projects  |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University /College |  |  |  |  |
| Stsudents research projects  |  |  |  |  |
| Interdisciplinary Projects  |  |  |  |  |
| Any other  |  |  |  |  |
| Total |  |  |  |  |

|  |
| --- |
| 3 |

 3.7 No. of books published i) With ISBN No.

Chapters in edited Books \_ No

 ii) Without ISBN No. \_\_ NO

3.8 No. of University Departements receving funds from --------N.A

3.9 For colleges N.A

3.10 Revenue generated through consultancy \_\_\_N.A

3.11 No. conferences organized by the Institution

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level  | International  | National | State  | University  | College |
| Number  |  |  |  |  | 2 |
| Sponsoring agencies |  |  |  |  | INDO US-CTE |

3.12 No. of faculty served as experts, chairpersons or resource persons-----1

3.13 No. of collaborations : International -\_\_\_\_,National\_\_\_\_\_\_Any other \_\_9\_\_

3.14 No. of linkages created during thes year

|  |
| --- |
| (2) Bharat vikas Parishad ICTE and Drug Deaddiction Centre , Pingalwara  |

3.15 Total budget for research for current year in lakhs:

From Funding agency \_\_N.A \_ From Management of University/College\_\_1lakh\_\_\_

|  |
| --- |
| 1 Lakh |

Total

3.16 No. of patents received this year

|  |  |  |
| --- | --- | --- |
| Type of Patent  |  | Number |
| National  | Applied  | - |
| Granted  |
| International  | Applied  | - |
| Granted  |
| Commercialised | Applied  | - |
| Granted  |

3.17 No. of research awards/ recongnition receieved by faculty and research fellows of the institute in the institute in the year \_\_\_N.A\_\_

3.18 NO. of faculty from the Institution who are Ph.D Guides and students registered under them \_\_\_ N.A\_\_\_\_\_

3.19 No. of Ph.D awarded by faculty from the Institution N.A

3.20 No. of Research scholars receving the Fellowships \_\_\_N.A\_\_

3.21 No. of students Participated in NSS events: University level ---29 State level N.A

 National level N.A International level N.A

3.22 No. of students participated in NCC events : N.A

3.23 No. of Awards won in NSS: N.A

3.24 No. of Awards won in NCC N.A

3.25 No. of Extension activites organzed University forum\_\_\_\_ N.A College forum\_\_\_ N.A

 NCC\_\_\_\_\_N.A NSS\_\_\_29 Any other\_\_N.A

3.26 Major Activites during the year in the sphere of extension activities and Institutional Social Responsibility

* Inter college Punjabi Spelling Bee workshop sponsored by IND- US- CTE on 08/04/2017
* One Day NSS Camp on 04/08/2016
* One Day NSS Camp on 08/08/2016
* 7 Day NSS Camp on 03/02/2017 to 09/01/2017 at Fatehgarh chhanna village
* YLTP 8days workshop conducted by college on 24/01/2017 to 31/01/2017
* Under Swash Bharat Abhiyan Awarenesss march and cleaniness of Railway Station
* Carrier guidance from Experts on 31/08/2016

 **Criterion –iv**

**4. Infrastrusture and Learning Resources**

4.1 Details of increase in infrastructure facililties:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities  | Existing  | Newly created  | Sources of fund  | Total |
| Campus area  | 24,281.14 Sq.M |  - |  | 24,281.14 sq.m |
| Class rooms  |  5 |  3 |  |  |
| Laboratories  |  6 |  - |  |  |
| Seminar Halls  |  1 |  - |  |  |
| No. of important equipment purchased during the current year  |  |  50 computer table and system |  |  |
| Value of the equipment purchased during the  |  |  |  |  |
| Others  |  |  |  |  |

4.2 Computerization of administration and library

|  |
| --- |
| Partially Digitalized , e-lib Software , wi-fi campus, regularly updated college website. |

Library services:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  Existing  |  Newly added  |  Total  |
| No. | Value | NO. |  Value | NO. | Value |
| Text Books  | 3210 |  | 450 |  | 3750 |  |
| Reference Books  |  |  |  |  |  |  |
| e-Books  | - |  |  |  |  |  |
| Journals  | 14 |  | - |  |  |  |
| e-Journals | - |  |  |  |  |  |
| Digital Database  |  |  |  |  |  |  |
| CD and Video | 50 |  |  |  |  |  |
| Others  |  |  |  |  |  |  |

4.4 Technolgy up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total computers  | Computer Labs  | Internet  | Browsing Centres | Computer Centres  | Office  | Departments  | Others |
| Existing  | 14 | 1 | Wi-fi |  |  |  |  |  |
| Added | 28 | - | Wi-fi |  |  |  |  |  |
| Total | 42 |  |  |  |  |  |  |  |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Goverance etc.)

|  |
| --- |
| * All the students members have open access to computers and internet.
* Extension Lecture on ‘Cashless Transaction’ was organisied by Ms. Shalani Mittal Manager of State Bank of Patiala.
* Trainging was provided to the technical staff, office administrators and LIbrian for latest software.
 |

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

iii) Equipments

|  |
| --- |
|  |

iv) Others

**Criterion – v**

**5. Student Support and Progression**

Contribution of IQAC in enhancing awareness about student Support Services

|  |
| --- |
| * Revision of college prospectus, Maximum publicity for the admission. orientation session in the beginning of the session, feedback sessions and discussion session.
* The IQAC has suggested various initiatives to enhance awreness of the students about various support services made available to them b;y the Institution. Notices are sent to the classrooms to convey information, students are encouraged to check the website which is updated regularly, notices are displayed on the respective notice boards .
* Major changes are also incorporated in the prospecuts.
* Various orientation sessions are arranged for enhancing awareness of the students.
 |

5.2 Efforts made by the institution for tracking the progression

|  |
| --- |
| * Peer support , open discussion , Creating awareness, Training , Admission, Placement , Feedback from the students helps to track their progression.
* Efforts made by college for learners are-----
* Difficulty in coping with curriculum\_\_\_\_To overcome their problem the college conducts remedial classes.
* Financial problems: The college has arranged Book Bank Scheme and Free Uniform for helping the learners belonging to the economically underprivileged Section.
 |

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph.D | Others |
|  | 74 |  |  |

5.3 (a) Total Number of students

 (b) No. of students outside the state NA

 (c)No. of International students NA

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |  |  |  |  |
| General | SC | ST | OBC | Physically Challenged | Total  | General  | SC | ST | OBC | Physically Challenged | Total |
| 34 | 10 | - | - | - | 44 | 55 | 19 | - | - | - | 74 |

5.4 Details of student support mechanism for coaching for competitive examinations(If any )

|  |
| --- |
| There is provision for TET(Teacher eligibility test) classes. Whole syllabus of TET are taught by teacher educators who are themselves TET and NET qualified. |

No. of students beneficiaries ALL

5.5 No. of students qualified in these examinations

NET—NA SLET---NA GATE---NA CAT—N.A IAS---N.A STATE PSC---N.A

UPSC---N.A OTHERS----PSTET=5 CTET=4

5.6 Details of student counseling and career guidance

|  |
| --- |
| Guidance counselling and placement cell is active . It organizes events such as extension lectures on vocational guidance, Visit to employment exchange, liaison with various employers. |

|  |
| --- |
|  |

No. of students benefitted

5.7 Details of campus placement

|  |  |
| --- | --- |
|  ON Campus  | Off Campus |
| Number of Organization Visited | Number of Students participated | Number of Student placed  | Number of Students placed |
|  |  |  |  |

5.8 Details of gender sensitization programmes

|  |
| --- |
|  |

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/University level,National level , International N.A

NO. of students participated in cultural events

State/University level , National level , International level N.A

5.9.2 No. of medals/awards won by students in Sports, Games and other events

Sports: State /University level , National level , International level N.A

Clutural: State/University level , National level, International N.A

5.10 Scholarships and Finacial Support

|  |  |  |
| --- | --- | --- |
|  | Number of students  | Amount  |
| Financial support from institution  | 9 | 54240 |
| Financial support from gov. | - | - |
| Financial support from other sources  | -- | - |
| Number of students who received International/National recognition | - | - |

5.11 Student organized/ Initiatives

Fairs : State/University level , National level , International level N.A

 Exhibition : State/University level , National level, International level N.A

|  |
| --- |
|  |

5.12 No. of social inititatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievance has been witnessed in the recent past.

**Criterion –vi**

**6. Governance, Leadership and Management**

6.1 State the vision and Mission of the institution

|  |
| --- |
| VISION: To provide quality education resultion harmonious development of the pupil teachers and to produce socially productive individuals , to be centre of excellence in teacher education . It’s adjoin areas directly through education and indirectly through participation in varius socio-economic, cultural and welfare activities. MISSION :  i) Imparting quality education of global standards.ii)To encourage self learning and self evaluation .iii)The college seeds to build up a solid foundation of personalities through knowledge and perfection in the multifarious avenues of life.iv) We are sincere to maintaining the environment , which can motivate self-discipline creativity and excellence.v) Welfare of society –social, moral and spiritual upliftment .vi)To develop the skill of preparing teaching learning material. |

6.2 Does the Institution has a management Information System

|  |
| --- |
| Yes, all the data, financial and academic is stored in the computer and the required information is also uploaded on the college website. |

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

|  |
| --- |
| Being affiliated college the institution has no authority for curriculum development  |

6.3.2 Teaching and Learning

|  |
| --- |
| * Results of examination at different stages are analyzed and steps are taken for further improvement.
* ICT enabled teaching and learning is encouraged.
* Remedial classes for weak students are arranged.
* Teaching plans and methodologies are maintained and audited internally.
* Subject is allotted as per specialization of teachers.
* Feedback is taken and analyzed.
* Provision of House Exams and weekly tests before final exams.
 |

6.3.3 Examination and Evaluation

|  |
| --- |
| Entire process of Examination and evaluation of UG courses is guided by the affiliating University 30% of Total Marks is allotted for Internal Assessments. |

6.3.4 Research and Development

|  |
| --- |
| * College have organized Seminars/Workshop /Lectures to inculcate the research motivation and culture among the staff and students.
* Study leave to the faculty members pursuing Ph.D .
* Publication of research papers.
 |

6.3.5 Library, ICT and physical infrastructure / instrumentation

|  |
| --- |
| * Digitisation of the library books .
* Barcodes have beeb provided to the books which will give clear picture about the availability of any book.
* 450 new books have been purchased .
* Wi-fi faciality is provided throughout campus.
* 28 more computers were purchased.
* Provision of gymnasium equipments ,indoor and outdoor sport goods are also avilaleble for girls.
 |

6.3.6 Human Resource Management

|  |
| --- |
| Various workshops and training programs are organized for the benefits of staff member.Grevances are settled in an amicable manner. |

6.3.7 Faculty and Staff recruitment

|  |
| --- |
| Applicants are first interviewed by the management and the principal . Later the shortlisted candidates are called to appear in the interview by the university panel. |

6.3.8 Industry Interaction/Collaboration

|  |
| --- |
| The Placement cell maintains a regular liasions with private schools in the near by areas. Students also go for Teaching practice in different schools allotted by college.College forward the curriculum vitae of the candidates in reputed institutions fulfilling the requirements demanded by the institutions. |

6.3.9 Admission of Students

|  |
| --- |
| * Maximum publicity of the college for admission in the city and near by villages.
* College prospectus was revised.
* Fee concessions to the needy students .
* Free admission to SC candidates .
* Provision of Book Bank facilities .
* Free uniform to the needy students.
 |

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching  | Health insurance  |
| Non teaching | Health insurance, free uniform separately summer and winter  |
| Students | Fee concessions to needy studentsFree admission to SC candidates |

6.5 Total corpus fund generated NA

6.6 Whether annual financial audit has been done YES

6.7 Whether Academic and Administrative Audit (AAA) has beeb done?

|  |  |  |
| --- | --- | --- |
|  Audit Type |  External  |  Internal |
| Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | Registered | Yes | Director  |
| Administrative | Yes | Chartered Accountant  | Yes | Director  |

6.8 Does the Universtiy / Autonomous College declares results within 30 days?

 For UG Programmes Yes\_\_\_\_\_\_ No\_\_\_\_\_\_

 For PG Programmes Yes\_\_\_\_\_ No\_\_\_\_\_\_\_

6.9 What efforts are made by the University/Autonomous College for Exmination Reforms? NA

6.10 What efforts are made by the Universtiy to promote autonomy in the affiliated/constituent colleges? NA

6.11 Activities and support from the Alumni Association

|  |
| --- |
| Alumni meet are regularly organized . Articals are invited from Alumni to include in the college Magzine. The alumni also donate books to the college which are added to the Book Bank of library. |

6.12 Activities and support from the Parent---Teacher Association

|  |
| --- |
| There is a Parents Meetings after every House Exams in each Semester.These meetings help in analyzing the progression of the student in three domains.Personal problems can also be sorted through these meetings . |

6.14 Inititatives taken by the institution to make the campus eco-friendly

|  |
| --- |
| * Inititatives have been taken to make the college premises a plastic free Zone .
* Plantation programmes are undertaken in and off the college campus .
* No use of Thermocol in preparing Teaching Aids.
* Reuse of Rough Papers.
 |

**Criterion – vii**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

|  |
| --- |
| 1. Feedback from students ensures holistic approach to quality management and helps in identifying strengths and weakness and take corrective actions wherever necessary.
2. Newsletter facilitated dissemination of information pertaining to the College activities to the stakeholders.
3. Reforms in the evaluation system has significantly improved the performance of the students and their attitude towards examination.
 |

7.2 Provide the Action Taken Report(ATR) based on the plan of action decided upon at the beginning of the year

|  |
| --- |
| **SESSION…….2016-2017** Youth Leadership Training Programme (YLTP) 8days workshop had been conducted by the college on dated 24/01/2017 to 31/01/2017.1. Series of extension lectures were organiged.
2. M.A Education is going to start .
3. More textbooks and reference books for M.A Education were added.
4. 3 more M.A Education Rooms were constructed.
5. 28 more New computer systems for ICT-laboratory were added.
6. Inter –college Punjabi Spelling Bee sponsored by INDO-U.S. CTE had been organized on 08/04/2017.
7. Under SWASH-BHARAT ABHIYAN included Awareness- March and Cleaniness of Railway Station Bahadurpur and Civil Hospital alongwith parks.
8. As per ASHIRWAD Scheme Launched by the Punjab Govt.free admissions to SC candidates were done.
9. College Prospectus was redesigned according to new NCTE norms .
10. Weekly tests were conducted on regular basis and record was maintained by respective teachers.
11. Moral Education Exam was organized on 08/11/16.
12. Maximum advertisement was done by means of Flexes in the whole district at Public places.
13. English speaking classes were arranged by experts.
14. Weak students attended Remdial classes.
15. Coaching classes were arranged for competitive examinations as PTET.
 |

7.3 Give two Best Practices of the institution (please see the format in the NAAC self-study Mannuals)

|  |
| --- |
| Remedial Teaching and English Speaking classes help them to rise above their level.Book Bank Facilities to needy students .Activities in NSS camp teach the students about community service, selflessness and dignity of labour .Visits to Pingalwara adds a sense of empathy.Values are inculcated by involving students in community services. |

7.4 Contribution to environmental awareness/protection

|  |
| --- |
| * Eco Club conducted a wall magazine competition Theme was ‘’SAVE TREES SAVE ENVIRONMENT’’
* Save tree/save environment awareness campaign.
* Declamation competition on the issue like save environment.
* SWASH BHARAT ABHIYAN included Awareness-March and Cleaniness of Railway Station and Civil Hospital.
* In addition programmes were organized on occasion of International Ozone day.
 |

7.5 Whether environment audit was conducted? YES\_\_\_\_\_No\_\_\_\_\_\_\_\_\_

7.6 Any other relevant information the institution wishes to add.(for eg. SWOT Analysis)

|  |
| --- |
| **Strength:**1. Safety and security for hostel inmates.
2. Eco friendly campus.
3. Placement Cell
4. Commotted staff.
5. Ethical and Munificent Management.
6. Excellent teaching skills .
7. Team spirit get along.
8. Student satisfaction.

**Weakness:**1. Locational disadvantage.
2. Lack of Financial Assistance.

**Opportunities:**1. Introduction of Master Level Courses in Education.
2. Conversion of college from Girls to Co-Education Institution.
3. To start ETT course.
4. Guidance for interested and deserving students for Jobs and higher education.

**Threats:**1. Decreasing rate of Admission in B.Ed courses due to Govt. policies.
2. Competition.
 |

**8. Plans of institution for next year**

|  |
| --- |
| * Expansion of infrastructure for M.Ed, IGNOU study centre.
* To start M.Ed Programme.
* More Linkage and collaboration with other organizations.
* More Faculty Development Programmes.
* More Linkages shall be developed with schools for facilitating student placement.
* To organize more National Level Seminar/conference.
 |

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of the Coordinator,IQAC Signature of the Chairperson, IQAC